

# Engine Service - Interim Lights & Levels



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Job Number: \_\_\_\_\_



Mileage: \_\_\_\_\_

## Interim Engine Service - Lights & Levels, Oil & Filter

### Lights and Electrical System

Check	Result
1 Check operation of exterior lights	Green Amber Red
	Additional notes (if necessary):
	Follow Up Date: ____/____/____
2 Check rear reflectors	Green Amber Red
	Additional notes (if necessary):
	Follow Up Date: ____/____/____
3 Check operation of instrument warning lamps	Green Amber Red
	Additional notes (if necessary):
	Follow Up Date: ____/____/____
4 Check horn	Green Amber Red
	Additional notes (if necessary):
	Follow Up Date: ____/____/____

### Internal / Vision

Check	Result
5 Check windscreen wiper and washer condition and operation	Green Amber Red
	Additional notes (if necessary):
	Follow Up Date: ____/____/____
6 Top up windscreen washer reservoir with additive if required	Green Amber Red
	Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Engine

### Check

### Result

7 Drain engine oil and refill

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

8 Replace oil filter

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

9 Check / advise engine oil leaks

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

10 Check / advise coolant level and Anti-Freeze strength

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

11 Top up Anti-Freeze if required

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

12 Check coolant hoses for leaks and condition, incl. header tank

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

13 Check timing belt replacement interval & report if due according to mileage/age

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Brakes

### Check

### Result

14 Check brake fluid level, record water content, top up

Green

Amber

Red

level if required

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Steering / Suspension

### Check

### Result

15 Check / top up power steering fluid

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Drive System

### Check

### Result

16 Check gear box fluid level manual / automatic differential (if applicable)

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

17 Check for transmission oil leaks

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Tyres / Wheels

### Check

### Result

18 Check tyre condition and tread depth (incl. spare)

NSF: \_\_\_\_\_

OSF: \_\_\_\_\_

NSR: \_\_\_\_\_

OSR: \_\_\_\_\_

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

19 Check / adjust tyre pressures (incl. spare)

Green

Amber

Red

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Final Checks

### Check

### Result

20 Reconnect side mirrors if not broken or available

20 **Reset vehicle service light where applicable**

Yes

No

Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

21 **Stamp service book**

Yes

No


Additional notes (if necessary):

Follow Up Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Important


Check	Result
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22 **This service report only relates to the condition of the above mentioned vehicle at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.**

 Skip this questions

Additional notes (if necessary):

23 **Service Traffic Light codes: Green = Pass, Amber = Advisory, Red = Warning. Workshop Abbreviations: NA = Not Aplicable (not used on this vehicle), NFF = No Fault Found, US = Un-servicable (cannot be repaired), NF = Not Found (missing), DD = Defect Detected, RTMD = Refer To Main Dealer, PWF = Potentially Warranty Fault (recommend claim submitted).**

 Skip this question.

Additional notes (if necessary):

**Please hand over to the office, give part numbers and times if additional work found / recommended**

#### TO BE COMPLETED BY OFFICE STAFF

Technician Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Please ensure you attach any additional sheets or evidence where necessary.